



Horowhenua College Enrolment Form

Student Name	
Year Level	

Enrolment checklist

Enrolment checklist	
	Application form has been completed and signed.
The following documents will be required at your interview	
	Most recent school report
	New Zealand Birth Certificate or Passport or Australian Passport or Student Visa
	Immunisation Record (eg Well Child Book or GP Record for measles)
	Photocopy of NCEA Results (only if your child is enrolling for Year 12 or 13 or has completed NCEA assessments in Year 9 or 10)
	Court documents - re custody (if applicable)

Office Use Only

Entry date	Whanau	Core Class	Leaving Date	Destination

Application for Enrolment

Section A: Student Details

Legal Surname			
Legal First Name(s) (Include middle names)			
Preferred Surname			
Preferred First Name			
Date of Birth			
Gender			
Current School			
Address (Physical)			
Address (Postal if different from above)			
Student Mobile			
Ethnicity	1	2	3
Iwi Affiliation	1	2	3
Country of birth			
Eligibility (please tick)	NZ Citizen <input type="checkbox"/> Australian Citizen <input type="checkbox"/> Visa <input type="checkbox"/> Other <input type="checkbox"/>		
Foreign Fee Paying Student	Yes / No		
Immigration Status (Please circle)	Residence Permit Yes / No Student Visa Yes / No Parents Work Permit Yes / No Other		
Languages spoken at home			

Section B: Parent /Caregiver Details

Note: Both primary and secondary caregivers will be provided with access to KAMAR parent portal. This will allow them to view student attendance, NCEA results (if applicable), school reports and fee statements. All information for the KAMAR portal is sent via email.

Primary Residence (This is the student's main residence)

Title	Mr/Mrs/Ms/Other	Title	Mr/Mrs/Ms/Other
Surname		Surname	
First Name(s)		First Name(s)	
Relationship to student		Relationship to student	
Address			
		Postcode	
Home Phone			
Mobile Phone		Mobile Phone	
Email Address		Email Address	
Occupation		Occupation	
Work Phone		Work Phone	

Section B Cont: Parent /Caregiver Details

Note: Both primary and secondary caregivers will be provided with access to KAMAR parent portal. This will allow them to view student attendance, NCEA results (if applicable), school reports and fee statements. All information for the KAMAR portal is sent via email.

Secondary Residence (Complete this section if there is shared living/custody arrangements)

Title	Mr/Mrs/Ms/Other	Title	Mr/Mrs/Ms/Other
Surname		Surname	
First Name(s)		First Names(s)	
Relationship to student		Relationship to student	
Address			
		Postcode	

Home Phone			
Mobile Phone		Mobile Phone	
Email Address		Email Address	
Occupation		Occupation	
Work Phone		Work Phone	

Emergency Contact (other than listed previously)

An emergency contact is used if Horowhenua College cannot make contact with person(s) identified in the primary or secondary residence

Name	
Relationship to student	
Home telephone	
Mobile telephone	

Are there any custodial issues relating to your child that the school should be aware of?

If so please provide information in the space below.

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Please note - any restrictions on communication or access with, or by a parent MUST be supported by a court order.

Has your student previously been suspended or expelled from school?

Yes / No

If yes please provide details:

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MEDICAL INFORMATION

Doctor		Dentist	
Surgery Name		Surgery Name	
Contact Number		Contact Number	

ENROLMENT PROCEDURES

- Please complete this form carefully
- Ensure that the form is mailed to Horowhenua College, P O Box 544, Levin or delivered to 65-73 Weraroa Road, Levin, as soon as possible.
- Enrolment interviews:
 - Interview times will be available commencing Term 3.
 - Once the enrolment forms have been received the college will phone you to make an appointment for an enrolment interview.
 - You will need to bring with you the documents listed on the front of this form.

DECLARATION

I/We have read the prospectus and agree to abide by the college regulations laid down by the Principal and Board of Trustees.

I/We declare that all the information stated on this form is true and correct.

I/We give permission for Horowhenua College to share information with other educational agencies in the best interest of my/our child.

I/We understand that Horowhenua College will take action on my/our behalf in case of the sudden illness or injury of my/our child.

I/We will pay all fees required.

I/We understand while the school will do its best to restrict student access to offensive, dangerous, inappropriate at school, or illegal material on the internet or through email, it is the responsibility of my/our child to have no involvement in such material.

I/We give permission for my/our child to be given access at school to global information systems such as the internet or email.

I/We give permission for the college to use images of my/our child in college publications, newspaper articles and on the college website or facebook page.

Parent/Caregiver signature(s):.....Date:

Student signature:..... Date:

Horowhenua College will adhere to the Privacy Act requirements regarding personal information.